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Phone: +61 483 778 631

Address: 7th Floor/2 Wellness Way, Springfield Central, QLD, 4300

Website: www.HealthyBrainTMS.com.au

Privacy Policy and Collection Statement for Healthy Brain TMS

Healthy Brain TMS has developed a policy to protect individuals' privacy in compliance with Australia's privacy legislation. Healthy Brain TMS complies with all other privacy laws, including the General Data Protection Regulation (GDPR) and the Health Insurance Portability and Accountability Act (HIPAA).

Collection and use of your information

In delivering quality care to individuals, Healthy Brain TMS will collect:

- Personal information such as name, address, phone number, email address, date of birth, and other contact details relevant to contacting the individual about treatment schedules and billing will be collected.
- Sensitive information, such as medical history, treatment plans, diagnostic information, details about your transcranial magnetic stimulation (TMS) sessions, and family health history, which is necessary for providing appropriate TMS treatment and ongoing care.
- Assessment information, such as psychometric and sleep data, which is necessary for monitoring TMS treatment and ongoing care.

Disclosure of your Information

Your Health record is a confidential document. It is the policy of Healthy Brain TMS to maintain the security of all personal health information at all times and to ensure that this information is only available to authorised members of staff. Our clinicians may be legally bound to disclose your information in certain situations, such as for medical defence purposes. Records must also be disclosed under court orders, subpoenas, search warrants and Coroner's Court cases. If research is conducted, then each patient provides informed consent for their personal health information to be released.

Data Quality and Security of your Information

It is the policy of Healthy Brain TMS to maintain accurate, up-to-date and complete records. You can help us in this task by informing us of any changes to names and contact details. Your information may be stored on paper and/or in electronic formats. Healthy Brain TMS will protect your information from loss, unauthorised access, modification, or disclosure. Your information will be kept for at least as long after your last attendance as is legally necessary or required for administrative purposes. If your data is no longer needed after this time, it will be destroyed securely.

Access and Correction of your Information

Under Australia's privacy legislation, you have the right to access your information. You do not need to give a reason for the request, and the request does not have to be in writing. You can ask to view your information or have a copy of all, or part, of your records. You can have incomplete or inaccurate information amended. There are some circumstances, such as for legal reasons, where access to your information will be denied, but if this is the case, you will be advised of the reason. For further information, ask our staff members. Usually, information is available within 30 days of lodging a request form. Nominal administrative charges may apply.

Consequence of not providing all or part of the information requested

There may be impediments if we do not know who you are, how to contact you, or how to contact you on time. Withholding personal health information from your psychiatrist or treating technician, or others involved in your health care, may put treatment outcomes at risk.

Contacting us

If you have any questions about how we handle your personal health information or need to arrange access to your records, please talk to any of our staff members or contact Healthy Brain TMS on +61 483 778 631 or email Admin@healthybraintms.com.au.

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